



Alberta Public Housing Administrators' Association

Annual General Meeting Notice Call for Nominations

Meeting Date: **Thursday, May 15, 2008** Time: **10:00 AM to 3:00 PM**

Location: **Executive Royal Inn - 8450 Sparrow Drive, Leduc Alberta**

A block of hotel rooms are available for May 13th thru 15th at \$129 + tax (first come first served). Book before April 15th, 2008. Reservations toll free number 1-888-202-3770 or local at 780-986-1840.

AGM Registration Fee: \$75

Only members may attend this meeting. Please keep in mind that membership in APHAA is the individual, not the agency you work for. If you would like approval to invite a guest to attend the AGM please contact Kent Fletcher at (780) 498-1971 or info@aphaa.org.

Agenda: A draft Agenda is attached. As more detail becomes available it will be posted on the association website www.aphaa.org.

Please complete the registration form enclosed and mail, fax or email it to our Association Office by April 18th, 2008. Registration is not complete until the Association has received payment of the registration fee. You may register online at www.aphaa.org/spring2008.htm

Cancellation of registration must be received before May 1, 2008 or you will be responsible for the full registration fee.

If you have any questions please call Kent Fletcher at (780) 498-1971 or email info@aphaa.org

CALL FOR NOMINATIONS

Nominations are now being accepted for the positions of President and Vice President of the Association. Elections will be held in conjunction with the Annual General Meeting, May 15th, 2008. Elected officers serve for a two year term.

Persons nominated for these two positions must be Regular Members and have held active membership, Regular and/or Associate, in the Association for a minimum of two (2) consecutive years prior to taking office.

If you wish to nominate an individual, you should contact the individual to ensure they are willing to serve in the office. After you have the individuals permission please advise the Association Nominating Committee Chair, Mr. Doug McLeod (dmcleod@foothillsfdtn.org), any time between the date you receive this notice and the final call for nominations at the Annual General Meeting, May 15th, 2008.



ALBERTA PUBLIC HOUSING ADMINISTRATORS' ASSOCIATION

Spring Education Sessions 2008 Notice

Session Date: **Wednesday, May 14th, 2008, 9am to 4pm**
Location: **Executive Royal Inn – 8450 Sparrow Drive, Leduc, AB**

A block of hotel rooms are available for May 13th thru 15th at \$129 + tax (first come first served). Book before April 15th, 2008. Reservations toll free number 1-888-202-3770 or local at 780-986-1840.

Concurrent Sessions offered this year:

1. Recruitment and Hiring in a Multigenerational Workforce

Presenter: Kristen Cumming

Focusing on strategies in the screening and hiring process, this presentation will map the characteristics of different demographic cohorts and explore the strategies effective in connecting with a multigenerational workforce. Discussion will include recruitment, interviewing strategies and orientation programming for three major demographic groups, the Baby Boomers, Bust and Echo.

Presenter BIO: Kristen Cumming is a Career Development Practitioner with 14 years experience and a passion for demographics. Her work has spanned the private sector, public service, secondary and post-secondary education in the development and delivery of workshops and resources focused on employability, career development and future of work. Kristen contracts to several agencies through her company Career InSight.

2. Legislation and Regulations.

Presenter : TBA (Association Members & Government Representatives)

A number of experts will review the various key acts and regulations we are subject to and that a CAO should be familiar with.

Each course is a half day session and will be offered once in the morning and repeated in the afternoon, allowing attendance at both sessions if you wish. Each session has a registration fee of \$75 for members and \$100 for non members.

Morning Concurrent Sessions : 9am to Noon

Afternoon Concurrent Sessions : 1pm to 4pm

Registration for one or both sessions includes lunch to be served at Noon, and coffee break with coffee, tea, and other beverages during each session.

Please complete the registration form enclosed and mail, fax or email it to our Association Office by April 18th, 2008. You may register online at www.aphaa.org/spring2008.htm .

Registration Deadline April 18, 2008.

Please call Kent Fletcher at (780) 498-1971 if you have any questions or email info@aphaa.org



APHAA – Spring 2008 Registration Form
Education Sessions Wednesday, May 14th, 2008 9am to 4pm
Annual General Meeting Thursday, May 15th, 2008 10am
Executive Royal Inn, Leduc, Alberta

Registration Deadline April 18, 2008

Please submit a separate registration for each attendee

Name _____

Organization _____

Phone (____) _____ Fax (____) _____ Email _____

I will be attending the following:

May 14th	
Recruitment & Retention	<input type="radio"/> AM or <input type="radio"/> PM (choose one if attending)
Legislation	<input type="radio"/> AM or <input type="radio"/> PM (choose one if attending)
Lunch	<input type="radio"/> Noon to 1 PM
May 15th	
Annual General Meeting	<input type="radio"/> 10 AM to 3 PM
Lunch	<input type="radio"/> Noon to 1 PM

I will be paying the following fees:

(Please keep in mind that membership in APHAA is the individual, not the agency you work for)

Member: AGM & Both Sessions	\$225.00	<input type="radio"/>
Member: AGM & One Session	\$150.00	<input type="radio"/>
Member: AGM Only or One Session Only	\$ 75.00	<input type="radio"/>
Member: Both Sessions Only	\$150.00	<input type="radio"/>
Non Member: Both Sessions	\$200.00	<input type="radio"/>
Non Member: One Session Only	\$100.00	<input type="radio"/>

Please forward this form and payment to:

APHAA
6th Flr 10242 105 St NW
Edmonton AB T5J 3L5

Phone (780) 498-1971 Fax (780) 464-7039 Email: info@aphaa.org



ALBERTA PUBLIC HOUSING ADMINISTRATORS' ASSOCIATION

Annual General Meeting and Networking Session
Executive Royal Inn , 8450 Sparrow Drive, Leduc AB
Thursday, May 15th, 2008
10:00 AM to 3:00 PM

DRAFT AGENDA

- 1.0 CALL TO ORDER
 - 2.0 RECOGNITION OF MEMBERS
 - 3.0 AGENDA ADDITIONS/APPROVAL
 - 4.0 APPROVAL OF MINUTES
 - 4.1 General Meeting Minutes : October 16 , 2007
 - 4.2 Executive Meeting Minutes: October 16, 2007
 - 4.3 Executive Meeting Minutes : November 26, 2007
 - 4.4 Executive Meeting Minutes : February 21, 2008
 - 4.5 Executive Meeting Minutes : April 21, 2008
 - 5.0 BUSINESS ARISING / CORRESPONDENCE
 - 6.0 STANDING COMMITTEE REPORTS
 - 6.1 Membership Selection Committee – N. Laing
 - 6.1.1 Revised Membership Form and Information Collection
 - 6.1.2 Credit Card Fee Processing Proposal
 - 6.2 Nominations Committee – D. McLeod
 - 6.3 Workshop / Conference – N. Laing
 - 6.4 Education / Communication – M. Leathwood
 - 6.4.1 Core Competency Training Proposal
 - 6.5 Communications Committee
 - 6.5.1 Trade Show / Sponsorship Participation Review
 - 7.0 SPECIAL / AD HOC COMMITTEE REPORTS
 - 7.1 Strategic Planning Committee – B. Hillaby
 - 8.0 EXTERNAL COMMITTEE REPORTS
 - 8.1 ASCHA Board Report – D. McLeod
 - 8.2 ASCHA Health & Housing Committee – D. Beesley
 - 8.3 ASCHA Education Needs Assessment Committee – N. Laing
 - 8.4 MA / Seniors / APHAA / ASCHA Quarterly Meetings – D. Beesley
 - 9.0 FINANCIAL REPORT – R. Swonek
 - 9.1 Audited Financial Statements 2006/07
 - 9.2 Financial Statements YTD 2007/08
 - 9.3 Budget 2008/09
 - 10.0 EXECUTIVE REPORT – D. Beesley
 - 11.0 ELECTION OF OFFICERS – D. McLeod
 - 11.1 Call for Nominations for President, election of President
 - 11.2 Call for Nominations for Vice President, election of Vice President
 - 12.0 NETWORKING SESSION - All
- NOON -LUNCH - TBA (Department Representative)
- NETWORKING SESSION CONTINUED – All
- 13.0 ADJOURNMENT – 3:00PM

